

THE ORGANIZATION

The Journal of Rheumatology is a monthly international serial edited by Earl D. Silverman. In operation since 1974, *The Journal* features peer-reviewed research articles on clinical subjects from scientists working in rheumatology and related fields, with the support of our esteemed Editorial Committee and Editorial Board.

According to The Canadian Essential Journal Study, *The Journal of Rheumatology* is ranked among the top 3 essential publications for rheumatology. In fact, 74% of rheumatologists consider *The Journal of Rheumatology* an essential journal, making it the top journal in the specialty.

THE OPPORTUNITY

The Journal of Rheumatology is actively seeking to fulfill an open position on its Board of Directors for election at our June 2022 Annual General Meeting. In general, the board makes decisions as a fiduciary on behalf of its owner, *The Canadian Rheumatology Association*. In addition to those duties, the board of directors is responsible for helping *The Journal* set broad goals, support executive duties, and ensures the company has adequate, well-managed resources at its disposal.

The Journal has recently undergone changes in its governance model and By-Laws. These transformational changes will make *The Journal* governance more skills-based, nimble and responsive, aligning it with best practices in the industry across Canada. The new structure will empower *The Journal* Board to represent the owners more effectively. Roles and responsibilities have been clarified to give the Board of Directors organizational oversight while a reenergized leadership body will lead generative thinking with focus on driving and shaping *The Journal* with clearly defined goals, objectives and work that help deliver on the overarching mandate.

MANDATE OF THE BOARD OF DIRECTORS

The Board of Directors (the “Board”) is responsible for the oversight of the core activities of *The Journal*. Acting on behalf of its owner, the Board is responsible for the governance of *The Journal* and is the highest decision-making authority within the organization.

The Board provides oversight for the management of the business and ensures that all significant systems and procedures are in place for the organization to run effectively, efficiently, and meet all legal and contractual requirements. The Board develops *The Journal*'s approach to corporate governance, including a set of governance principles, policies, guidelines and structure specifically applicable to *The Journal* which will improve the effectiveness of the Board.

The Board oversees all affairs of *The Journal* and exercises, as appropriate, the powers vested in the Board as per *The Journal* By-Laws, governance policies and all applicable laws and regulations. The overarching role of the Board focuses on governance and stewardship rather than on running the day-to-day operations of *The Journal*, which is the responsibility of Management. The Board respects this distinction between the role of the Board and staff. The Board seeks to approve or reject Management recommendations and refrains from directing or instructing Management.

COMPOSITION OF THE BOARD

The Board is comprised of a varied mix of skills, expertise, and diversity critical for effective oversight of the management of *The Journal*. Board Directors are elected by *The Journal* membership. Each Board Director will possess, or develop, the requisite skills and will have access to the necessary tools required for their effective performance.

The Journal Board includes:

- Five Directors.
- Positions of the Board include – Chair, Vice-Chair, Secretary, Treasurer and 1 Director

The Journal Board currently consists of 5 mid to late career physicians who have a predominantly clinical career focus. In the interest of diversity, the board would be interested in recruiting a new board member whose life and career experience allows them to bring different perspectives on board deliberations.

Board Directors are elected directly by members during the Annual General Meeting held in June of each year. For this election period, the Board requires:

- One Director

GENERAL BOARD DUTIES AND RESPONSIBILITIES

The Board of Directors, as individuals and as a collective, exercises its duties of oversight, care, skill, diligence, integrity, and loyalty to ensure effective, efficient, and agile Board performance that leads to *The Journal* mission realization.

Directors of *The Journal* govern with the goal of enhancing executive decision-making and improving the performance of the organization in serving its members. The Board duties include the following:

- Provide oversight to the CEO's management of *The Journal* business and the integrity and effectiveness of all affairs of *The Journal*.
- Exercise the care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances, including attentive, thorough, and careful effort in executing its responsibilities.
- Consistently be guided by high integrity and ethics when executing its responsibilities.
- Act in good faith and demonstrate loyalty to *The Journal* and its ownership.
- Protect the best interests of *The Journal* as a whole and not the interests of any specific stakeholder entity or constituency.

In addition, the Board of Directors delivers on the following general responsibilities:

- Uphold the Vision, Mission and Core Values of *The Journal*;
- Provide unifying and inspiring leadership for *The Journal*;
- Oversee CEO recruitment, support, and accountability;
- Oversee financial performance and reporting;
- Oversee risk management;
- Oversee governance policy;
- Oversee Board and Board Director performance and evaluation.

TIME COMMITMENT

Board Directors will demonstrate a commitment to dedicate the time required to attend Board meetings, participate on committees, and attend events when required. There are approximately 5 Board meetings per year.

Board Meeting Remuneration

Appropriate and fair compensation is provided.

QUESTIONS AND APPLICATION INFORMATION

If you are interested in being considered for this rewarding Board Director position:

- Applicants are invited to respond with a cover letter expressing interest and a CV to the Managing Editor, (cmrodrigo@jrheum.com) by January 31, 2022.
- *The Journal* has been committed to and will continue advocating for an environment where all persons are treated with fairness, dignity, and respect. This includes recognizing the impact of the social determinants of health and working to eliminate the disparities that exist between communities. *The Journal* strongly believes that we all have a role to play in upholding and advocating for the principles of human rights, pluralism, tolerance and inclusion.